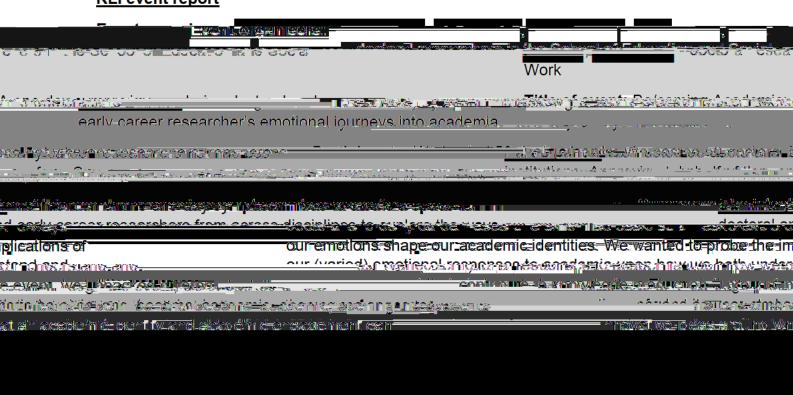
RLI event report



- Distribute and delegate tasks from early on in the organization of the event, utilising different organizers strengths and skillsets.
- Keep minutes for each meeting and circulate in order to ensure that everyone is on the same page and is able to follow up on tasks.
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