



Intermission Request

An intermission allows a postgraduate researcher (PGR) to take an authorised break in their registration (sometimes referred to as a temporary withdrawal) for a documented medical or personal reason. Section 7 of the [Policy on Research Degrees](#) addresses intermissions.

An intermission will not be considered in a PGR's first month of registration. Otherwise, any PGR can apply for an intermission, however, approval for an intermission is not guaranteed. Intermission may also be subject to the approval of the funder concerned, where relevant.

During a period of intermission, PGRs must take a break from their research. Access to University resources is limited to those needed to prepare for their return.

Before completing this application form, please read the following notes:

1. Intermission is available in periods of whole months, up to a maximum of one year in total for full-time PGRs and two years in total for part-time PGRs.
2. Intermission should be applied for in advance; intermission that is entirely retrospective will not normally be considered or approved.
3. Under the University of Sussex [Fitness to Study procedure](#), where an intermission of 3 months or more is granted for health reasons, medical evidence is normally required to confirm that you are well enough to recommence your research.
4. Taking a period of intermission may have implications for your visa and/or funding status:
 - x PGRs subject to UK Visas & Immigration (UKVI) requirements should first discuss their situation with the University's International Advisors (immigration@sussex.ac.uk). If intermission is approved, the University is obliged to report this to UKVI. UKVI will curtail (cancel) your current visa and you will be required to return to your home country. You will need to apply for a new Student visa before recommencing your registration. During any period of intermission, your right to work in the UK will cease with effect from the first day of your period of intermission, and you should therefore notify any current employer that you will not be permitted to undertake any further work. If you undertake any work for the University of Sussex, the HR Compliance team will be informed of your intermission.
 - x If you are in receipt of a scholarship through the University, please contact pgr-scholarships@sussex.ac.uk for advice on the implications of taking a period of intermission. Please note that, if you are funded by a Research Council, the reason(s) for your intermission will be made available to the relevant Research Council in order to manage your award (e.g. put it on hold during your intermission) and associated record (e.g. adjust your submission date).
 - x If you are in receipt of a scholarship from a source outside the University (e.g. a government scheme), you should contact the funder directly for advice on the implications of taking a period of intermission.
 - x If you are in receipt of a Federal Direct Loan, this request may have an impact on your funds. Please seek advice from the Financial Aid Office (

5. If you have

Signed	:		Date	:	
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(PGR)

SECTION B – To be completed by the main supervisor

I confirm that I have considered the reason for this intermission and I recommend the intermission for the period stated above:

Signed	:		Date	:	
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(Main supervisor)

SECTION C - To be completed by the Director for P GRs (DPGR) or School equivalent

I confirm that I have considered the reason for this intermission and I recommend the intermission for the period stated above:

Signed	:		Date	:	
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(DPGR or School equivalent)

Once completed,