

Guide to Expenditure of University Funds for Visitor, Student, Staff Hospitality and Events: Sent to
HoS, DoPS, PVCs on 23rd November 2022

Dear colleagues,

We often receive queries from staff who want to ensure that they are following the correct policy when using University funds for visitor, student and staff hospitality events.

All guidance can be found in our Procurement and Purchasing Policy, however we thought it might