

Students and graduates (including PhD students, and post-doctoral students) are not eligible to apply.

During their visit, visiting fellows should contribute to the wider activity of the University they visit, engaging with a cross-section of the university community. As such, applicants with the support of their Hosts are to identify activities that they will contribute to during their stay, which

Visiting Fellows must demonstrate that they have the support of their home and host institutions.

Applications for the current academic year are accepted on a rolling basis.

SUSSEX STAFF RESPONSIBILITIES

Whether acting as a Host for a Visiting Fellow from a partner, or visiting a partner as a Visiting Fellow, the Sussex staff member is responsible for:

- Liaising directly with the partner (whether as Visiting Fellow or Host) towards submission of the application, during and following the visit
- Planning and co-ordinating or their own events
- Leading on travel and accommodation arrangements in accordance with University policy and through a department finance code
- Ensuring that expenditure adheres to the Scheme Funding Conditions and University Financial Regulations
- Promoting the schedule of activities across the university
- Reviewing the effectiveness of the fellowship and sustainability of outcomes
- Keeping Global Partnerships informed of progress throughout

REVIEW PROCEDURE

A panel comprising Global Partnerships staff in conjunction, as appropriate, with the Head of School or unit, will review applications. The panel will consider:

- value of activities in terms of partnership development,
- potential for the activity to deliver its specified goals (e.g. engage researchers or enhance research quality, deliver mobility opportunities),
- the likelihood of the visit achieving its specified goals,
- the potential for the visit / activity to engage the wider community and contribute to broader institutional partnership,
- the scope for further development of the institutional link once the initial funding period has ended.

REPORTING REQUIREMENTS

Successful applicants are to complete reports detailing progress towards anticipated